|  |  |  |
| --- | --- | --- |
|  | EMB0000529002c3 |  |
| **2020 ACC-MOWCAP SMALL GRANTS PROGRAMME FINAL REPORT** | | |
|  | | |

Please submit the report to [grants@mowcap.net](mailto:grants@mowcap.net) (copy: [n3kim@aci-k.kr](mailto:n3kim@aci-k.kr)) by **10 DECEMBER 2020**, along with a signed letter from your National MoW Committee or UNESCO National Commission endorsing the final report of your project.

|  |
| --- |
| **PROJECT INFORMATION** |

|  |  |
| --- | --- |
| Country |  |
| Organisation Name |  |
| Project Starting Date |  |
| Project Completion Date |  |
| Name of Person Completing Report |  |
| Name of Person in charge of Finance |  |

|  |
| --- |
| **SUMMARY OF THE PROJECT RESULTS / IMPACTS** |

|  |
| --- |
| *Please share the results of your project. Were all the project objectives achieved? What were the key impacts of the project? How did the project contribute to the objectives of the Memory of the World programme?* |
| **DESCRIPTION OF PROJECT IMPLIMENTATION ACTIVITIES** |

|  |
| --- |
| *Please share the key activities in your project. Were there any changes from your initial project proposal?* |

|  |
| --- |
| **CHALLENGES AND LESSON LEARNT** |

|  |
| --- |
| *What were the key challenges and lessons learned?* |
| **BUDGET AND EXPENSES** |

|  |  |  |  |
| --- | --- | --- | --- |
| Item / content description | budget  planned | expenditure | |
| from the grant | from organisation |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| TOTAL COST |  |  |  |

*\* in USD*

|  |
| --- |
| *Please provide a summary of the budget expenditure on the project versus the budget proposal.* |

|  |
| --- |
| **PHOTOGRAPHS** |
| *Please provide at least 5 high resolution images from your project (each image should be min 1 MB). These should be of sufficient quality to be used on the MOWCAP/ACC website. Please select interesting/action photos.* |

|  |  |
| --- | --- |
|  |  |
|  |  |
|  |  |
|  |  |
| **PUBLICATIONS AND RESULTS** | |

|  |
| --- |
| *Please list any publications/published material resulting from the project.* |

|  |
| --- |
| **VISIBILITY** |

|  |
| --- |
| *Please list any media coverage/social media postings and others about the project. Please explain how MOWCAP and ACC were acknowledged in this coverage.* |

|  |  |  |
| --- | --- | --- |
|  | **The budget part of this report was reviewed by :** |  |
|  | *(sign here)* |  |
|  | ***Name of the financial officer in charge*** |  |
|  | *Position*  *Name of Organisation* |  |

*※ Note : This should be signed by your organisations financial officer.*

|  |  |  |
| --- | --- | --- |
|  | **This report was reviewed and certified by** |  |
|  | *(sign here)* |  |
|  | ***Name of the Representative*** |  |
|  | *Position*  *Name of Organisation* |  |

*※ Note : This should be signed by the director/representative of your organisation or project manager.*