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| **2020 MOWCAP-ACC SMALL GRANTS PROGRAMME** |
| Application Form |
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If you wish to apply for a grant in the 2020 cycle, please complete this form and email to grants@mowcap.net no later than 31 March 2020. For further information, please refer to the Grant Application Guidelines available on the MOWCAP website.

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| **ELIGIBILITY** |

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| Is your organisation based in the Asia-Pacific? |  | ☐ | Yes | ☐ | No |
| Non-Government? |  | ☐ | Yes | ☐ | No |
| Do you have support from your National MoW Committee or UNESCO National Commission? |  | ☐ | Yes | ☐ | No |

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| **ORGANISATION INFORMATION** |

**How do we contact your organisation?**

Organisation Information

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| --- | --- | --- |
| Name of Your Organisation | : |  |
| Mailing Address | : |  |
| Country | : |  |

Applicant Information

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| --- | --- | --- |
| Applicant Name | : |  |
| Position | : |  |
| Email | : |  |
| Mobile | : |  |
| **TELL US ABOUT YOUR PROJECT** |

**Project Title** *※ Word limit : 50 word*

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**Project aim – What are you going to do?** *※ Word limit : 200 word*

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**Project aim – How does your project support the aims of the Memory of the World program?**

*※ Word limit : 50 word*

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**Project Outcome – What is going to be the final product of the outcome of your project?**

*※ Word limit : 50 word*

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**Project Participants – Who is going to be involved in your project and what are their roles?**

*※ Word limit : 50 word*

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**Project Audience** *※ Word limit : 50 word*

Describe who your target audience is and how the project will benefit this group. How will the final product provide ongoing community benefits beyond the life of the project?

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| **TIME FRAME** |

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| Approximate date you expect the project to be begin? | : |  | Month | 2020 | Year |
| Approximate date you expect the project to be completed? | : |  | Month | 2020 | Year |

*※ Grants are required to be fully expended, and the project completed and acquitted,*

*within a 6-month period (June – November 2020)*

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| **COMMENTS** |

Is there any other comments or information you would like to share?

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| **ESTIMATED PROJECT EXPENDITURE – BUDGET** |

What are the estimated cost that will be incurred by your project? (\* in USD)

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| **Item Description** | **Quantity** | **Item Cost** | **Total Cost** |
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| **Total Project Expenditure** |  |

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| **BANK ACCOUNT DETAILS** |

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| --- | --- | --- |
| Name of Organisation | : |  |
| Contact Details |  | • address : • email : • contact number : |
| Account Holder Name | : |  |
| Account Number | : |  |
| Bank Name | : |  |
| Branch Name | : |  |
| Bank Code | : |  |
| Branch Code | : |  |
| Bank Address | : |  |
| SWIFT/BIC Code | : |  |

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| **APPLICANT DECLARATION** |

The following signed declaration must include signature of an office bearer of your organisation.

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| --- | --- | --- |
| Name | : |  |
| Position | : |  |
| Signature | : |  |
| Submission Date | : |  |

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| **SUPPORTING DOCUMENTS** |

Please submit a copy of a letter of support from your National Memory of the World Committee or UNESCO National Commission, as well as you bank account detail for EFT.

* A support letter from your National Memory of the World Committee or UNESCO National Commission.
* Bank account detail (for EFT, if the project is selected)